

CITY OF STANDISH  
DOWNTOWN DEVELOPMENT AUTHORITY  
AUGUST 13, 2019  
CITY COUNCIL CHAMBERS-399 E BEAVER STREET  
STANDISH, MI 48658

1. CALL MEETING TO ORDER

Hillman called the meeting to order at 1:05 p.m.

2. ROLL CALL

PRESENT

Denny Wiltse, DDA Member (arrived at 1:10 p.m.)

Dennis Whitney, DDA Member

Kim Hadd, DDA Member

Curt Hillman, Chairman

Robert Wiltse, DDA Member (arrived at 1:15 p.m.)

Kevin King, Mayor

Eric Richardson, DDA Member

ABSENT

Amanda Pomaville, DDA Member

Abby Moniz, Vice Chairman

ALSO PRESENT

Peggy Burtch, Clerk/Treasurer City of Standish

3. PUBLIC COMMENTS

None

4. APPROVAL OF AGENDA

**Moved** by Whitney and supported by King to approve the agenda as submitted. The motion carried.

5. APPROVAL OF MINUTES

**Moved** by Whitney and supported by Hadd to approve the minutes of the July 19, 2019 regular DDA meeting as presented. All yeas, motion carried.

6. APPROVAL OF FINANCIAL REPORT

**Moved** by Whitney and supported by King to accept the financial report as submitted. All yeas, motion carried.

**Moved** by Whitney and supported by Hadd to pay the two invoices submitted; one from Sequin Lumber for \$110.08 and one from Green Ace Hardware for \$ 20.92 for the placement of the parking sign on the Independent property. All yeas; motion carried.

7. OLD BUSINESS

A. COST ESTIMATE – CHRISTMAS/ELECTRICAL INSTALLATION/ESCON

The Board was presented with a cost estimate from ESCON for the installation of electricity on the light poles along US 23. The estimate was for 30 poles at a cost of \$330.50 per pole.

The Board discussed whether electricity was needed on all the poles along US 23. Hadd suggested that the DDA look at only stringing lights across US 23 instead of pole decorations.

Included in the Board packet was requirements received from MDOT to place decorations across the US 23.

Hillman asked that the DPW Superintendent be asked to identify the number poles along US 23 that could accommodate the stringing of lights. Hillman also asked that Bronners be contacted and asked for a credit for the Christmas decorations that were purchased last year that were to be placed on the light poles along US 23 because it has been determined that those can not be used because of the size of the decorations.

Hillman asked if the City Manager could be responsible for contacting both the DPW Superintendent and Bronners. King responded that he would talk with Mr. Nelson.

King stated that with regards to the MDOT requirements, the City could adopt a resolution at the August meeting for the placement of decorations over US 23.

B. ESTIMATE FOR ELECTRIC INSTALLATION - DEPOT

Whitney reported that he is waiting for the estimates and will have them available at the next meeting.

8. NEW BUSINESS

A. 2019/2020 DDA – Façade Program - Requirement

Burtch reported to the Board the information received from the City's Attorney, Miller Canfield. Burtch stated that the DDA Board could have a façade program as long as the DDA Board had an "interest and easement" in the property.

B. Wiltse suggested that the Board continue as we have been and just do the Grants for the facades of the buildings. B. Wiltse suggested that a lease form be drafted by the City's Attorney's for the DDA to use. King suggested that Miller Canfield be contacted for more information.

**Moved** by Whitney and supported by D. Wiltse to contact Steve Mann from Miller Canfield and ask that he attend the next DDA meeting on September 10, 2019 to answer the Board's concerns. Burtch was directed to contact Mr. Mann to request his attendance. All yeas, the motion carried.

B. MDOT-INFORMATION DECORATIONS OVER US 23

This topic was addressed in Old Business.

9. OTHER BUSINESS

Burtch informed the Board that the DDA has received permission from the owners of the Auto Value Store to place a mural on the north side of the building. King will contact a painter for an estimate.

10. ADJOURNMENT

There being no further business to be brought before this Board, Moved by Whitney and supported by R. Wiltse to adjourn at 1:50 p.m.

  
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Peggy Burtch Clerk/Treasurer  
City of Standish